

Statement of the problem

3.

Evidence of updating the Tom Thumb design inputs for a design change in 2005 could not be provided at this assessment. (ref Tom Thumb specification document #2247 dated 6 June 1997)

3.

Root Cause Analysis

This update of the Tom Thumb design inputs for a design change, was done on paper and obsolete systems and filed in our archived system. The documentation was not uploaded to the Digital System. This meant it was not available at the time of the audit.

3.

Immediate Action

The missing documentation on the Tom Thumb design inputs for a design change will be uploaded to the digital system.

3.

Corrective Action

We will make sure that we have the correct relevant information in the system and available for viewing.

References to archived documentation will be sign posted in the Digital System using the combining of the Design and Development Compliance and Project Validation will make this possible.

We will carry out a further review of the archives to locate other relevant documentation.